

SAUGHTON MAINS ALLOTMENT ASSOCIATION

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SMAA Management Committee Meeting, Sunday June 12th, 2022, 11am.

Apologies: Peter Moir, Julia Gillon

Present: Kevin Hamilton, Jean Carletta (Treasurer), Ros Marshall, Ed Irvine (Fedaga rep.), Peter Shaw, Sandy Dundas, Witold Miedzybrodzki (Acting Chair), Jan Bradbury, Yvonne Dawe (Minuting).

1. Apologies and introductions

2. AGM arrangements

- i AGM to be held on Sunday, August 21st, 11am.
All plotholders welcome for coffee and cake from 10:30am, please bring your own coffee, and cake creations to share.
- ii To be held outside, weather permitting. Zoom to be a back-up in case of bad weather or covid.

3. Proposed AGM agenda

- i Apologies and welcome
- ii Minutes of last AGM
- iii Chairman's Report, to include:
 - plans for the coming year and plotholder ideas
 - rescheduling of all SMAA orders (potatoes, onions, bulk). Orders will be due by September 30th preferably with an online form.
 - arrangements for communal composting.
 - specific pick-up times for scrap metal
 - maintenance of public areas, periphery and wild areas.

Any other items for discussion to be submitted to Witold Miedzybrodzki two weeks ahead of the AGM.

iv Treasurer's Report

v Election of Chair Person and committee for 2022/23

vi Review of the Constitution. We note the Constitution doesn't always match reality and aspire to review it in time for the 2023 AGM, however if any plotholder wishes changes this year they must submit any proposals one month before the AGM.

vii Fedaga update and election of representatives.

viii Date of next meeting.

4. Any Other Business

- Jean Carletta will set up the SMAA order form for the potatoes, onions and bulk orders. All orders will be due by September 30th. We would prefer people to use the online form; online and paper forms will be available from end of July.
- Peter Shaw will check whether the gazebo could be useful for the AGM in case of bad weather.
- Yvonne Dawe will ensure the required signage at the gate is put up with date/time and agenda for the AGM two weeks ahead, as required in the Constitution.
- Jean Carletta is to set up email so that more people can access it, a new email volunteer is required for September.
- At the AGM and in the Chair's report we will explain the communal composting arrangements again, as some plotholders seem uncertain.

The meeting was closed at 12:05pm